

ENVIRONMENTAL RESOURCES SUPERVISOR (423-01)

SALARY: \$49,732.80 - \$70,220.80 annually, plus liberal fringe benefits

Management Category IV (See attached sheet.)

THE POSITION

This is responsible supervisory, technical and administrative work of more than average difficulty in the supervision of the City's Environmental Resources Section. The responsibilities of this section include enforcement of the City's codes and ordinances related to water, wastewater and storm water; managing and ensuring compliance with the various environmental and operational permits held or required for Public Services Department operations; keeping abreast, and regularly advising management, of all Federal, State and local rules and regulations that may affect or influence Public Services Department operations.

The employee in this class is responsible for supervision of all subordinates and programs in the City's Environmental Resources Section. The employee directs all inspections and environmental project management related activities to ensure that appropriate staffing and procedures are applied to meet present and future regulatory and process control requirements. The employee is responsible for exercising independent judgment and initiative in developing and administering the total Environmental Section programs subject to technical and administrative review by the Division Manager.

NOTE: The duties of this position will include all of those duties set forth in the official job description.

THE REQUIREMENTS

1. Have successfully graduated from an accredited college or university with a Bachelor's degree in Chemistry, Biology, Environmental Science, Business, Engineering, or a closely related field.
2. Have at least four (4) years responsible work experience in utilities operations with emphasis on environmental quality control and/or environmental regulatory compliance of Federal, State, and local regulations, including at least one (1) year in a supervisory capacity. Additional qualifying work experience may be substituted on a year-for-year basis for up to two (2) years of the required college, leading to one of the above degrees.

SPECIAL REQUIREMENT

Employee must obtain State of Florida certification for inspection and maintenance of backflow prevention devices within one (1) year of employment.

THE EXAMINATION

Depending on the number of applicants and the quality of their education and experience, the examination may consist of one or more of the following tests: Evaluation of Training and Experience, Oral Interview, Written Examination, or other assessment method. Applicants must attain a minimum score of 70 in each part of the examination in order to qualify. All successful applicants will be required to pass a medical examination, including drug screening, prior to appointment.

NOTE: If the position warrants, candidates may be required to successfully pass a polygraph examination prior to employment.

NOTE: ALL APPLICANTS MUST COMPLETE A STANDARD EMPLOYMENT APPLICATION AND SUPPLEMENTAL QUESTIONNAIRE.

HOW TO APPLY

Official City of Fort Lauderdale applications will be accepted and received at the Human Resources Division, City Hall, 100 North Andrews Avenue – 3rd Floor, Fort Lauderdale, Florida, up to **4:00 p.m., Friday, April 9, 2004**, or if postmarked no later than **12:00 midnight, April 9, 2004**.

Name _____ Social Security Number _____

**CITY OF FORT LAUDERDALE
SUPPLEMENTAL QUESTIONNAIRE FOR
ENVIRONMENTAL RESOURCES SUPERVISOR (423-01)**

Please answer all of the following questions. You must answer all questions even though you may have already provided some of the required information on the standard employment application. **USE ADDITIONAL SHEETS AS NECESSARY OR DESIRED.**

1. Do you have a Bachelor's degree from an accredited college or university in chemistry, biology, environmental science, business, engineering or closely related field?
Yes ____ No ____

College/University _____ Area of Study _____

If degree is in an area other than above, list type of degree obtained and area of study

Type of Degree Obtained

**Area of Study
(ATTACH COPY OF TRANSCRIPT)**

2. Describe your experience in the area of utilities operations _____
3. Describe any environmental inspection program(s) (include your specific role) which you participated in planning, organizing and/or implementing.
4. Describe your experience dealing with the enforcement of codes or ordinances, related to water, wastewater or storm water.
5. Describe your experience working with Federal, State or local agencies in the area of environmental regulatory compliance.
6. Describe your experience administering programs for the maintenance of permits or other licenses?
7. Describe a time when a maintenance activity directly impacted the compliance of the facility. What corrective measures did you take?
8. Have you participated in the development of Federal, State or local regulations and/or rules that had an effect on operations? What were they? How were they implemented?
9. Do you have supervisory experience? Yes _____ No _____
Number of employees directly supervised? _____ Job Titles _____
10. In a few sentences, briefly describe the last employee under your supervisory responsibility that you had to recommend termination (include the cause and any unintentional consequence that occurred as a result of the action (i.e., grievance, arbitration, lawsuit, etc.).

My signature affirms that all information contained in this supplemental questionnaire is true to the best of my knowledge and that I understand that any misstatement of fact may result in disqualification or dismissal.

Signature

Date